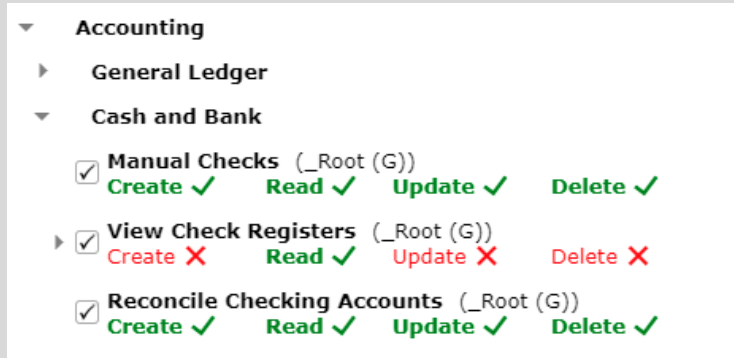


OverVUE

Magnetic Ink Character Recognition (MICR) printing, prints the bank routing number, account number, and check number on a safety paper using a dedicated printer and safety paper stock. This functionality in VUE supports multi-company dealerships and dealers with multiple bank accounts. This function requires a MICR enabled printer that uses MICR ink.

Permissions

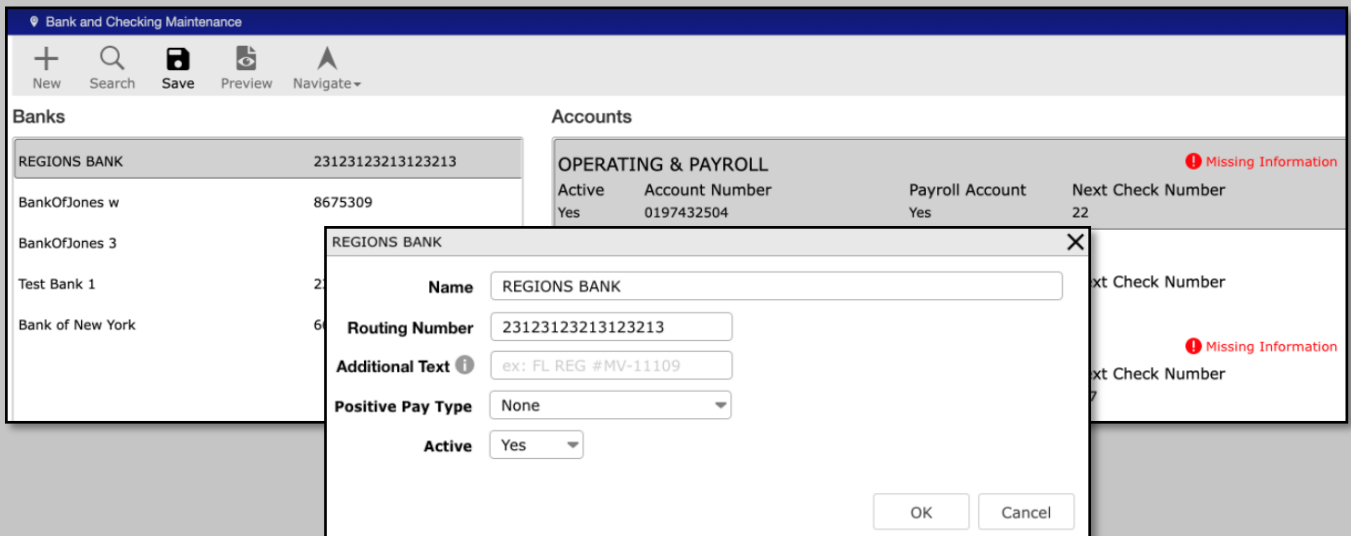
Users must have permissions enabled to run and print checks. Roles would include Title Clerk, A/P Clerk, Billing Clerk, and Accounting Manager.



- Accounting
 - General Ledger
 - Cash and Bank
 - Manual Checks (_Root (G))
 - Create ✓
 - Read ✓
 - Update ✓
 - Delete ✓
 - View Check Registers (_Root (G))
 - Create ✗
 - Read ✓
 - Update ✗
 - Delete ✗
 - Reconcile Checking Accounts (_Root (G))
 - Create ✓
 - Read ✓
 - Update ✓
 - Delete ✓

Set-Up

- Printer requirements** - MICR printing requires a MICR Printer that can utilize two ink cartridges at once (MICR ink and regular ink) and most dealers will want multiple paper trays to manage different color checks. At a minimum, one tray is needed for checks and a method to print the overflow.
- Paper requirements** - Unique color safety paper for each checking account and plain paper for any overflow (like itemizing the invoices or amounts for each line) is recommended.
- Bank Information requirements** - Bank account numbers, next check number, and any single line of information you want to print below the bank phone number on each check.



The screenshot shows the 'Bank and Checking Maintenance' interface. It features a 'Banks' table and an 'Accounts' table. A modal window is open for editing 'REGIONS BANK'.

Banks		Accounts			
REGIONS BANK	23123123213123213	OPERATING & PAYROLL			
BankOfJones w	8675309	Active	Account Number	Payroll Account	Next Check Number
BankOfJones 3		Yes	0197432504	Yes	22
Test Bank 1	2				
Bank of New York	6				

REGIONS BANK	
Name	REGIONS BANK
Routing Number	23123123213123213
Additional Text ⓘ	ex: FL REG #MV-11109
Positive Pay Type	None
Active	Yes

MIRC Check Printing

Printing

You need to know the Bank Fractional Number and the number of days to voiding before you can enable MIRC Printing.

1. Navigate to Accounting > Maintenance > Bank and Checking Maintenance
2. Select a bank from the Banks section.
3. Double click an account from the Accounts section, or click the **[Edit]** button in the lower right, to open the bank's account detail window.
4. Mark the MIRC Printing Enabled to **Yes**.

OPERATING & PAYROLL

Name OPERATING & PAYROLL

Account Number 0197432504

MIRC Printing Enabled Yes No

GL Number 2B Incentives Earned-Other

First Check 2 Last Check 999

5. Input the Bank Fractional Number and the Void After # Days number.

OPERATING & PAYROLL

Name OPERATING & PAYROLL

Account Number 0197432504

MIRC Printing Enabled Yes No

Bank Fractional Number* ex. 64-641/612 Void After # Days*

GL Number 2B Incentives Earned-Other

First Check 2 Last Check 999

6. Click the **[OK]** button in the lower right to return to the Bank and Checking Maintenance screen.
7. Click the **[Save]** button in the Action Ribbon.